

Exhibit Development Intern



Description:

The Field House Museum strives to provide innovative learning opportunities to students of diverse backgrounds and areas of study interested in working with a multidisciplinary museum that puts visitors and the community at the center of our work. The Summer Internship may be full- or part-time with a minimum of 16 hours/week, depending on the intern's and the museum's needs and schedule. The anticipated length of this internship is 10 - 12 weeks, but it can be flexible.

The Exhibit Development Intern will support the research, development, and implementation, along with creating object interpretation and interactives for upcoming exhibits at the museum. Interns will also gain experience in working with collections. Applicants should be proficient in Microsoft Office, capable of multitasking, have excellent written communication skills, and can prioritize tasks.

Responsibilities:

Under the close supervision of the Executive Director with the assistance of the Intern Supervisor, the intern will:

- Contribute to the development, implementation, and documentation of upcoming exhibits
- Assist with experience development, including object, prop, image, and media research
- Determine target audiences and how to meet their needs
- Participate in the development and testing of exhibit prototypes
- Contribute to exhibit interpretation: exhibit descriptions, labels, and press/media documents

Educational Objectives:

- Learn about the planning and development of museum exhibits
- Team roles and responsibilities
- The phases of the development and design process
- Strategies for meeting the needs of different types of learners and audiences
- Strategies for interpreting art, artifacts, and history information to museum visitors in creative and engaging ways

